



# Appendix M

## *Emergency Response*

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### Contents

Introduction [page-M-1-1](#)  
Responsibilities [page-M-1-1](#)

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### Introduction

The emergency response plan is designed to supply EXCERPT users with export summary information when the EXCERPT system cannot be accessed for more than 8 hours. This could occur with a system shutdown or failure. This plan, called “EMERGENCY RESPONSE,” will be activated by PPQ electronic mail notification. The emergency response plan will be utilized until EXCERPT is returned to on-line status.

The emergency response plan outlines specific instructions for EXCERPT users and establishes specific responsibilities for emergency response locations that are delegated to provide backup export summary information during a system shutdown.

The emergency response plan will rely on Purdue University to provide selected emergency response locations with backup CD-ROMs (CDs) containing export summaries. The backup information will be loaded on local computers at these locations. EXCERPT users will telephone the emergency response locations to obtain export summary information. During the emergency response period, inquiries should be limited to immediately needed information.

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### Responsibilities

Responsibilities for EXCERPT users and facilitators are detailed below:

#### **Notification During “EMERGENCY RESPONSE”:**

1. Users will be notified by PPQ's electronic mail system of EXCERPT's outage and the activation of the emergency response plan.
2. State supervisors of State and county cooperators must notify those EXCERPT users not on PPQ electronic mail system of EXCERPT's outage and the activation of the emergency response plan.

3. Through their CERIS staff, Purdue University will provide backup information on CDs to emergency response locations on a regular basis—at least monthly.
4. Purdue University will notify the Export Services (ES) unit, Riverdale, MD, and private industry users of shutdown and return to on-line status.
5. EC will notify EXCERPT users by PPQ electronic mail of emergency response activation and return to on-line status.

**“EMERGENCY RESPONSE” Locations:**

1. Emergency response locations must have a computer with word processing software, telephone, and a knowledgeable user available to answer inquiries during the workday when the emergency response plan is active. Also, it would be desirable to have a computer printer and facsimile available. Emergency response locations will load export summary information provided by Purdue University to a local computer. This backup summary information should be used only when the emergency response plan is active.
2. The emergency response location list will include both Federal and State locations. PPQ regional directors will designate personnel and locations to provide emergency service when the emergency response plan is active. The actual number of emergency response locations may vary from region to region. The following is the projected number of emergency response locations for each region:
  - ❖ Northeast Region (NER) - 4
  - ❖ Southeast Region (SER) - 6
  - ❖ Central Region (CR) - 4
  - ❖ Western Region (WR) - 11
  - ❖ Export Services (ES) - 1
3. Refer to the following emergency response list (**Figure M-1-1**) and call for information as needed. First, call the designated emergency response location for your area. If you do not get a response, call any other listed location. During the emergency response period, inquiries should be limited to immediately needed information. Requests for routine information should be processed after the emergency response period.



**TABLE M-1-1: Emergency Response List**

Location	Designated Response Personnel	Telephone Number and FAX	Designated Response Location
NORTHEAST REGION (NER)			
USDA-APHIS-PPQ Logan International Airport Terminal E East Boston, MA 02128	Gwen Servies	Comm: 617-568-1481, 82 FAX: 617-561-5739	CONNECTICUT MAINE MASSACHUSETTS NEW HAMPSHIRE RHODE ISLAND VERMONT
PA Dept. of Agric. Bureau of Plant Industry 2301 N. Cameron St. Harrisburg, PA 17110	Walt Blosser	Comm: 717-772-5205 FAX: 717-783-3275	DELAWARE MARYLAND PENNSYLVANIA VIRGINIA WEST VIRGINIA
USDA-APHIS-PPQ Lindbergh Terminal P.O. Box 11690 St. Paul, MN 55111	Gary Thomsen	Comm: 612-725-0080 FAX: 612-970-7843	ILLINOIS INDIANA MICHIGAN MINNESOTA WISCONSIN
USDA-APHIS-PPQ 8237 Kanona Road Avoca, NY 14809	Daniel Kepich	Comm: 607-566-2212 FAX: 607-566-2081	NEW JERSEY NEW YORK OHIO
USDA-APHIS-PPQ 322 Knapp Blvd. Suite 101 Nashville, TN 37217	Greg Aydelotte	Comm: 615-781-5476 FAX: 615-399-3026	GEORGIA KENTUCKY TENNESSEE
USDA-APHIS-PPQ P.O. Box 1413 Mobile, AL 36633  Building 52 AL State Docks Mobile, AL 36603	Rick Walck	Comm: 334-441-6159 FAX: 334-441-6181	ALABAMA NORTH CAROLINA SOUTH CAROLINA
USDA-APHIS-PPQ P.O. Box 59-2136 Miami, FL 33159	Leo Castaneda	Comm: 305-526-2825 FAX: 305-871-4205	FLORIDA PUERTO RICO U.S. VIRGIN ISLANDS

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Location	Designated Response Personnel	Telephone Number and FAX	Designated Response Location
USDA-APHIS-PPQ 3505 25th Ave. Building #1 Gulfport, MS 39501	Pam Strecker	Comm: 228-868-1170 FAX: 228-868-1215	MISSISSIPPI
USDA-APHIS-PPQ 920 Main Campus Road Suite 200 Raleigh, NC 27606	Laney Campbell	Comm: 919-716-5585 FAX: 919-716-5656	ALABAMA, PPQ FLORIDA, PPQ GEORGIA, PPQ KENTUCKY, PPQ N. CAROLINA, PPQ PUERTO RICO, PPQ S. CAROLINA, PPQ TENNESSEE, PPQ U.S. VIRGIN ISLANDS, PPQ
WESTERN REGION (WR)			
USDA-APHIS-PPQ Veteran's International Bridge 3300 S. Expressway 77/83 Room 151 Brownsville, TX 78521	Luis Leal	Comm: 956-983-5800 FAX: 956-983-5830	Brownsville Eagle Pass El Paso Harlingen work units Hidalgo
USDA-APHIS-PPQ 8799 North Loop E. Suite 240 Houston, TX 77029	Robert Linn	Comm: 713-671-7783 FAX: 713-671-7790	Austin work units Dallas Galveston Houston San Antonio Texas cooperators
USDA-APHIS-PPQ 423 Canal Street Room 144 New Orleans, LA 70130	Phil Suhr	Comm: 504-589-6731 FAX: 504-589-4111	PPQ and State cooperators State of LOUISIANA

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Location	Designated Response Personnel	Telephone Number and FAX	Designated Response Location
ISDA, Entomology and Seed Laboratory Wallace Street Office Building East 9th and Grand Des Moines, IA 50319	Chuck Stoltenow	Comm: 515-242-5180 FAX: 515-242-6371	ARKANSAS IOWA KANSAS MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA PPQ and State cooperators
CDFA Pest Exclusion Branch 1220 N. St., Rm. A-372 Sacramento, CA 95814	Stephen Brown	Comm: 916-654-0312 FAX: 916-654-0986	CALIFORNIA Statewide
CDFA Pest Exclusion Branch 2889 N. Larkin Ave. Suite 101 Fresno, CA 93727	Bill Downer	Comm: 209-445-5033 FAX: 209-445-6880	Amador Calaveras Fresno Inyo Kern Kings Madera Mariposa Merced Mono Monterey San Benito Tulare San Joaquin Stanislaus Tuolumne

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Location	Designated Response Personnel	Telephone Number and FAX	Designated Response Location
CDFA Pest Exclusion Branch 1300 Beacon Street, Room 107 San Pedro, CA 90731	Muhammed Azhar Michelle Dennis	Comm: 310-547-4319 FAX: 310-547-9598	Imperial Orange Los Angeles Ventura Riverside San Diego San Bernardino San Luis Obispo Santa Barbara
USDA-APHIS-PPQ P.O. Box 434419 San Diego, CA 92143-4419	Elizabeth Pentico	Comm: 619-661-3316 FAX: 619-661-3047	San Diego Riverside San Bernardino Imperial Inyo Mono ARIZONIA NEW MEXICO
USDA-APHIS-PPQ 11 Golden Shore Suite 460 Port of Long Beach Long Beach, CA 90802	Michael Kaae	Comm: 310-980-4217 310-980-4219 FAX: 310-980-4205	Orange
USDA-APHIS-PPQ 11840 S. La Cienega Blvd. Hawthorne, CA 90250	Ken Shimoda	Comm: 310-725-1944 FAX: 310-725-9518	Los Angeles Ventura San Luis Obispo Santa Barbara

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Location	Designated Response Personnel	Telephone Number and FAX	Designated Response Location
USDA-APHIS-PPQ	Mike Guidici Pietro	Comm: 650-876-9109	Del Norte Siskiyou
389 Oyster Point Blvd.		FAX: 650-876-9008	Modoc
Suite 2			Humbolt
Plant Inspection Station			Trinity
South San Francisco, CA 94080			Shasta
(continued on next page)			Mendocino
			Lassen
			Tehama
			Plumas
			Glenn
			Butte
			Sierra
			Lake
			Colusa
			Sutter
			Yuba
			Nevada
			Sonoma
			Napa
			Yolo
			Sacramento
			Placer
			El Dorado
			Marin
			Solano
			Amador
			Alpine
			Contra Costa
			San Francisco
			San Joaquin



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Location	Designated Response Personnel	Telephone Number and FAX	Designated Response Location
USDA-APHIS-PPQ 389 Oyster Point Blvd. Suite 2 Plant Inspection Station South San Francisco, CA 94080 (continued from previous page)	Mike Guidici Pietro	Comm: 415-876-9109 FAX: 415-876-9008	Merced Calaveras Tuolumne San Mateo Alameda Santa Cruz Madera Santa Clara Fresno Stanislaus Tulare Mariposa Kern Kings Monterey San Benito NEVADA
ODA 635 Capitol Street, NE Salem, OR 97310-0110	Chris Schwab	Comm: 503-986-4620 FAX: 503-986-4737	All counties
USDA-APHIS-PPQ 6135 NE 80th Ave. Suite A-5 Airport Business Center Portland, OR 97218-4033	Don Givens	Comm: 503-326-2814 FAX: 503-326-2969	All counties
W.S.D.A. Commodity Division P.O. Box 42560 Olympia, WA 98504-2560	Jim Quigley	Comm: 360-902-1833 FAX: 360-902-2085	All counties ALASKA
USDA-APHIS-PPQ P.O. Box 8769 Tamuning, Guam 96911-2769	Mitchell Nelson	Comm: 671-647-6030	GUAM NORTHERN MARIANAS
CDA 700 Kipling #4000 Lakewood, CO 80215	Les Zermuehien	Comm: 303-239-4142	All counties

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Location	Designated Response Personnel	Telephone Number and FAX	Designated Response Location
USDA-APHIS-PPQ 555 S. Howes Suite 200 Ft. Collins, CO 80521	Roeland Elliston	Comm: 970-490-7888 FAX: 970-490-7899	All counties UTAH WYOMING MONTANA
IDA P.O. Box 790 Boise, ID 83701	Michael Cooper	Comm: 208-334-2986	All counties
USDA-APHIS-PPQ 9134 West Blackeagle Drive Boise, ID 83709	Rob McChesney	Comm: 208-378-5797 FAX: 208-378-5794	All counties
USDA-APHIS-PPQ 300 Ala Moana Blvd. #4117 P.O. Box 50002 Honolulu, HI 96850	Susan Kunisaki Alan Tamiya	Comm: 808-861-8499 FAX: 808-541-1978	All counties